

NOTICE TO BIDDERS  
#24-14

The Board of County Commissioners, Osage County, Oklahoma will open bids at 10:00 A.M., Monday, March 18, 2024, for bids for the Purchase, Installation and Construction of Bucking Chutes and Pens for the Outdoor Arena located at the Osage County Fairgrounds in Pawhuska, OK. Specifications may be obtained from the Osage County Clerk, 600 Grandview, Room 201, Pawhuska, Oklahoma 74056 or online at [osage.okcounties.org](http://osage.okcounties.org).

All bids are to be sealed and **CLEARLY** labeled by describing the project and indicating the package being bid, on the envelope. Bids submitted over \$50,000.00, pursuant to Title 61 O.S. Section 107, must be accompanied with a bid bond, certified check, cashier check or irrevocable letter of credit equal to **five percent (5%)** of the bid, for the purpose of guarantee, in the event a bidder defaults. **Bids received more than ninety-six (96) hours, excluding Saturdays, Sundays, and Holidays, before time set for opening bids, as well as bids received after time set for opening bids, will not** be considered and will be returned unopened.

Pursuant to Title 61 O.S. Section 113A, a written contract, provided by the bidder, shall be executed within sixty (60) days of the award. The successful bidder, pursuant to Title 61 O.S. Section 113B, will be required, before the execution of the above contract, to provide Osage County a bond or irrevocable letter of credit equal to the amount of the bid to protect Osage County against defective workmanship. Proof of public liability and workers' compensation insurance during construction, pursuant to Title 61 O.S. Section 113B, must be provided to Osage County before execution of the contract.

All interested parties should submit their bids to the Osage County Clerk, P.O. Box 87, Pawhuska Oklahoma 74056, or Osage County Clerk, 600 Grandview Room 201, Pawhuska, Oklahoma 74056, on or before 10:00 A.M., Monday, March 18, 2024. The Board of County Commissioners reserve the right to reject any and all bids and to waive any irregularities or informalities in any bid and to award the bid to the bidder who, in the opinion of the Board of County Commissioners, offers the bid which appears to be in the best interest of Osage County. Each bidder must submit a sworn notarized statement of non-collusion with their bid. All bidders agree to adhere to the Public Competitive Bidding Act of 1974 codified at 61 O.S. Section 101 *et. seq.*



Robin Slack, Osage County Clerk

**IMPORTANT**

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**PLEASE** MARK YOUR BID IN THE BOTTOM LEFT HAND CORNER ON THE OUTSIDE OF THE ENVELOPE.  
WITH THE FOLLOWING INFORMATION:

**BID #24-14**

**PURCHASE, INSTALLATION & CONSTRUCTION OF BUCKING CHUTES &  
PENS**

**OPENING: 10:00 A.M., MONDAY, MARCH 18, 2024**

**"IF"** IT IS **OPENED** BEFORE THE DATE INDICATED, **"BID BECOMES INVALID"**  
BIDS ARE TO BE OPENED **ONLY** IN A MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS

**OSAGE COUNTY, OKLAHOMA**  
**OSAGE COUNTY COURTHOUSE**  
**PHONE (918) 287-2615**

**INVITATION TO BID**

PLEASE REVIEW TERMS AND CONDITIONS ON NEXT PAGE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completion and signature required.

<b>BID NUMBER</b>	<b>PURCHASE, INSTALLATION &amp; CONSTRUCTION OF BUCKING CHUTES &amp; PENS</b>	<b>BID CLOSING DATE AND HOUR</b>
24-14		10:00 AM, MONDAY, MARCH 18, 2024

TERMS:

QUANTITY	DESCRIPTION	COMPLY OR STATE VARIATION
	<b><u>CHUTES:</u></b>	
3	LEFT CHUTES	\$ _____
3	RIGHT CHUTES	\$ _____
	1/2 CHUTES	\$ _____
	<b><u>PANELS:</u></b>	
	POSTS	\$ _____
	4' PANELS	\$ _____
	6' PANELS	\$ _____
	8' PANELS	\$ _____
	9' PANELS	\$ _____
	10' PANELS	\$ _____
	12' PANELS	\$ _____
	14' PANELS	\$ _____
	ALLEYWAY	\$ _____
	<b><u>CONSTRUCTION:</u></b>	
	PLATFORM	\$ _____
	STAIRS	\$ _____
	HANDRAILS	\$ _____

	<p>LABOR</p> <p>INSTALLATION</p> <p>HARDWARE</p> <p>ADDITIONAL MATERIALS REQUIRED</p> <p style="text-align: center;"><u>TOTAL:</u></p> <p>For more information, walk-throughs, or site visits please contact Kelly Pedigo at 918-693-9914</p> <p><b>TOTAL INCLUDING FOB TO PAWHUSKA, OK</b></p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>
	<p><b>BID IS INVALID IF TERMS AND CONDITIONS SHEET IS NOT SIGNED AND NOTARIZED</b></p> <p><b>ALL SUBMITTED INVOICES MUST BE ITEMIZED</b></p> <p><b>ANY INCREASE IN BID PRICE INVALIDATES THE BID</b></p>	

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the OSU Extension Building, Osage County Fairgrounds, Pawhuska, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. **Each bid shall be placed in a separate envelope.** Be sure the envelope is completely and properly identified and sealed, showing the bid name and number, and the bid closing date written on the outside of the envelope in the lower left hand corner.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below and **MUST** be signed and notarized.
6. Purchases by Osage County, Oklahoma are not subject to state or federal taxes.
7. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
8. All invoices must be itemized.
9. All bids shall be entered on the Invitation to Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty days after the date and hour set for the opening of bids.
10. A written contract, provided by the bidder, shall be executed within thirty (30) days of the award. Terms of work as contained in scope of work outlined under **PURCHASE, INSTALLATION & CONSTRUCTION OF BUCKING CHUTES & PENS.**
11. All bidders agree to adhere to the Public Competitive Bidding Act of 1974 codified at 61 O.S. Section 101 *et. seq.*

**Affidavit:** I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a part to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussion between bidders and any sales official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before me, this \_\_\_\_\_ day, of \_\_\_\_\_, 20\_\_\_\_

Firm: \_\_\_\_\_

(SEAL)

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_

Zip: \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Commission Number \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Note: Other terms and conditions can be added at the discretion of the county officers.

S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, **(Please Print Name; Must Be Filled Out)**

of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in letting of a contract.

BIDDER:

\_\_\_\_\_  
\_\_\_\_\_

Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My Commission Expires: \_\_\_\_\_

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl. St. Ann. § 138. **Bidders shall be disqualified if Affidavit:**

1. **Is not properly completed.**
2. **Does not accompany bid.**

**BUSINESS RELATIONSHIPS AFFIDAVIT**

\_\_\_\_\_(PROJECT NAME)

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

\_\_\_\_\_

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

\_\_\_\_\_

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

\_\_\_\_\_

(If none of the business relationships herein above mentioned exist, affiant should so state.)

\_\_\_\_\_  
(Signature of Affiant)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

I hereby certify that this firm does not appear on the List of Parties Excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Must be returned signed.**

## INSURANCE REQUIREMENTS

The CONTRACTOR (and any subcontractors) shall carry and keep in force during this Agreement, policies of insurance in minimum amount as set forth below, as required by the laws of the State of Oklahoma. The Contractor shall also furnish an Owner's Policy in the same amounts with Osage County as the name assured, issued by the same insurance company as the Contractor's Liability Coverage.

Personal Injury, Each Person	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Occurrence	\$1,000,000.00
Property Damage, Aggregate	\$1,000,000.00

Employer's Liability and Workers' Compensation in the amounts as required by law.

Automobile and Trucks Owned, hired and Non-Owned.

Personal Injury	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Accident	\$1,000,000.00

The CONTRACTOR shall furnish certificates of such insurance which shall provide that in the event of any material change or cancellation of said policies, the company will give Osage County, OWNER, fifteen (15) days written notice.

Osage County shall be named as an Additional Insured on CONTRACTOR'S Insurance Policy.

Statements such as "will endeavor" and "but failure to notify" owner shall impose no obligation or liability of any kind upon the company and shall not be allowed.

Special coverage for any blasting operations or use of explosive shall be listed separately on the certificates.

All insurance must be executed by a company licensed to do business in the State of Oklahoma, and must be acceptable to the Board, Osage County.