

NOTICE TO BIDDERS  
#24-02

The Board of County Commissioners, Osage County, Oklahoma will open bids at 10:00 A.M., Monday, August 21, 2023, for the purchase of one (1) Motor Grader. Specifications may be obtained from the Osage County Clerk, P.O. Box 87, Pawhuska, Oklahoma 74056 or the Osage County website at [osage.okcounties.org](http://osage.okcounties.org).

All interested parties should submit their bids to the Osage County Clerk, P.O. Box 87, Pawhuska, Oklahoma 74056, on or before 10:00 A.M., Monday, August 21, 2023. The Board of County Commissioners reserves the right to reject any and all bids, and to waive any irregularities or informalities in any bid, and to award the bid to the bidder who, in the opinion of the Board of County Commissioners, offers the bid which appears to be in the best interest of Osage County. Each bidder must submit a sworn notarized statement of non-collusion with their bid.



Robin Slack, Osage County Clerk

**IMPORTANT**

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**PLEASE** MARK YOUR BID IN THE BOTTOM LEFT HAND CORNER ON THE OUTSIDE OF THE ENVELOPE WITH THE FOLLOWING INFORMATION:

**BID #24-02 MOTOR GRADER  
OPENING: 10:00 A.M., MONDAY, AUGUST 21, 2023**

**"IF"** IT IS **OPENED** BEFORE THE DATE INDICATED, **"BID BECOMES INVALID"**  
BIDS ARE TO BE OPENED **ONLY** IN A MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS

**OSAGE COUNTY, OKLAHOMA**  
**OSAGE COUNTY COURTHOUSE**  
**PHONE (918) 287-2615**

**INVITATION TO BID**

PLEASE REVIEW TERMS AND CONDITIONS ON NEXT PAGE RELATING TO SUBMISSION OF THIS BID.

**Notarized Affidavit completion and signature required.**

<b>BID NUMBER</b> 24-02	<b>MOTOR GRADER</b>	<b>BID CLOSING DATE AND HOUR</b> 10:00 AM, MONDAY, AUGUST 21, 2023
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**TERMS:**

UNIT	DESCRIPTION	COMPLY OR STATE VARIATION
	<p>2017 OR NEWER</p> <p>6WD</p> <p>CAB</p> <p>A/C</p> <p>14' MOLDBOARD</p> <p>AUTO SHIFT TRANS</p> <p>For more information, please contact Rebekah Reeves at 918-287-2615</p> <p><b>TOTAL INCLUDING FOB TO PAWHUSKA, OK</b></p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>\$ _____</p>
	<p><b>BID IS INVALID IF TERMS AND CONDITIONS SHEET IS NOT SIGNED AND NOTARIZED</b></p> <p><b>ALL SUBMITTED INVOICES MUST BE ITEMIZED</b></p> <p><b>ANY INCREASE IN BID PRICE INVALIDATES THE BID</b></p>	

## TERMS AND CONDITIONS

1. Sealed bids will be opened in the OSU Extension Building, Pawhuska, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelope (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Osage County, Oklahoma are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. All invoices must be itemized.
9. Bids will be firm until November 30, 2023.

**Affidavit:** I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a part to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussion between bidders and any sales official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before me, this \_\_\_\_\_ day, of \_\_\_\_\_, 20\_\_

Firm: \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_

(SEAL)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_

Zip: \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Commission Number \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Note: Other terms and conditions can be added at the discretion of the county officers.

S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, **(Please Print Name; Must Be Filled Out)**  
of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in letting of a contract.

BIDDER:

\_\_\_\_\_  
\_\_\_\_\_

Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My Commission Expires: \_\_\_\_\_

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl. St. Ann. § 138. **Bidders shall be disqualified if Affidavit:**

1. **Is not** properly completed.
2. **Does not** accompany bid.

I hereby certify that this firm does not appear on the List of Parties Excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Must be returned signed.**