

NOTICE TO BIDDERS  
#24-06

The Board of County Commissioners, Osage County, Oklahoma will open bids at 10:00 A.M., Monday, November 6, 2023, for the purchase of Road Oil – Delivered & Refinery, for a six month bid period beginning January 1, 2024 and ending June 30, 2024. Specifications may be obtained from the Osage County Clerk, P.O. Box 87, Pawhuska, Oklahoma 74056 or online at [osage.okcounties.org](http://osage.okcounties.org).

All interested parties should submit their bids to the Osage County Clerk, P.O. Box 87, Pawhuska, Oklahoma 74056, or 600 Grandview Room 201, Pawhuska, Oklahoma 74056, on or before 10:00 A.M., Monday, November 6, 2023. The Board of County Commissioners reserve the right to reject any and all bids and to waive any irregularities or informalities in any bid and to award the bid to the bidder who, in the opinion of the Board of County Commissioners, offers the bid which appears to be in the best interest of Osage County. Each bidder must submit a sworn notarized statement of non-collusion with their bid.



Robin Slack, Osage County Clerk

**IMPORTANT**

**IMPORTANT**

**IMPORTANT**

**PLEASE** MARK YOUR BID ON THE BOTTOM LEFT HAND CORNER OF THE OUTSIDE OF THE ENVELOPE WITH THE FOLLOWING INFORMATION:

**BID # 24-06**

**ROAD OIL**

**OPENING: 10:00 A.M., MONDAY, NOVEMBER 6, 2023**

**"IF"** IT IS **OPENED** BEFORE THE DATE INDICATED, **"BID BECOMES INVALID"**  
BIDS ARE TO BE OPENED **ONLY** IN A MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS

OSAGE COUNTY, OKLAHOMA  
OSAGE COUNTY COURTHOUSE  
PHONE (918) 287-2615

INVITATION TO BID

Notarized Affidavit completion and signature required

BID NUMBER  
24-06

BID CLOSING DATE AND HOUR  
MONDAY, 10:00 A.M. NOVEMBER 6, 2023

TERMS: Six month bid: January 1, 2024 to June 30, 2024

SIX MONTH BIDS:

1

**ROAD OIL**

Road materials: AE-P, CRS 2, CRS 2S, CRS 2+, MC30  
MC70, M250, MC800, MC3000, SS1, SSI diluted

**BID IS INVALID IF TERMS AND CONDITIONS SHEET IS NOT  
SIGNED AND NOTARIZED; AFFIDAVIT NOT SIGNED AND  
NOTARIZED; DEBAR STATEMENT NOT SIGNED**

**ANY INCREASE IN BID PRICE INVALIDATES THE BID**

**ALL SUBMITTED INVOICES MUST BE ITEMIZED**

OSAGE COUNTY, OKLAHOMA  
OSAGE COUNTY COURTHOUSE  
PHONE (918) 287-2615

INVITATION TO BID

<b>ROAD OIL</b>		<b>BID CLOSING DATE AND HOUR</b>			
Bid #24-06		10:00 A.M. MONDAY, NOVEMBER 6, 2023			
<b>BID PERIOD OF JANUARY 1, 2024 THROUGH JUNE 30, 2024</b>			<b>DELIVERY PRICE</b>		
UNIT OF ISSUE	DESCRIPTION	REFINERY PRICE	DISTRICT #1	DISTRICT #2	DISTRICT #3
GALLON	AE-P				
GALLON	CMS 1				
GALLON	CRS 2				
GALLON	CRS 2 S				
GALLON	CRS 2+				
GALLON	CRS-TR				
GALLON	CSS 1 H				
GALLON	MC 30				
GALLON	MC 70				
GALLON	MC 250				
GALLON	MC 800				
GALLON	MC 3000				
GALLON	MC 3000 TR				
GALLON	SS 1				
GALLON	SS 1 DILUTED				
GALLON	CQS-1F				

**REFINERY LOCATION** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

**DEMURRAGE CHARGE** \_\_\_\_\_ County shall receive two (2) hours unloading time before demurrage or delivery charges may begin.

**PUMP CHARGE** \_\_\_\_\_

1. ALL MATERIALS TO MEET OKLAHOMA DEPARTMENT OF TRANSPORTATION AND OSAGE COUNTY BOARD OF COUNTY COMMISSIONERS SPECIFICATIONS.
  2. COUNTY TO RECEIVE A COPY OF WEIGHT TICKET TO VERIFY NET GALLONS OF ASPHALT AT 60 DEGREES F
  3. WE REQUEST PERMISSION TO TAKE SAMPLES FROM EACH LOAD TO CHECK FOR STATE SPECS
  4. ROAD OIL-REFINERY PRICE TO BE PICKED UP AT REFINERY BY ALL THREE OSAGE COUNTY DISTRICTS UPON AVAILABILITY TO JOB SITE.
  5. ROAD OIL DELIVERED PRICE TO BE DELIVERED TO JOB SITE FOR ALL THREE OSAGE COUNTY DISTRICTS UPON AVAILABILITY TO JOB SITE.
6. The County is asking for proposals to furnish materials listed above without any stated or estimated quantities being given. The County does not agree by the acceptance of these quotations to purchase at any time any given or stated amount, but reserves the right to purchase in such amounts and to such times as it may be necessary. The bidder in making a proposal or quotation on any such items will be expected to furnish any materials when required by the County in the amounts, times and prices quoted in his proposal.

**BID IS INVALID IF TERMS AND CONDITIONS SHEET IS NOT SIGNED AND NOTARIZED; AFFIDAVIT IS NOT SIGNED AND NOTARIZED;**

**DEBAR STATEMENT IS NOT SIGNED**

ALL SUBMITTED INVOICES MUST BE ITEMIZED

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the OSU Extension Building, Pawhuska, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelope (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Osage County, Oklahoma are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. All invoices must be itemized.
9. Bids will be firm until June 30, 2024.

**Affidavit:** I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a part to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussion between bidders and any sales official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before me, this \_\_\_\_\_ day, of \_\_\_\_\_, 20\_\_\_\_

Firm: \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_

Zip: \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Commission Number \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Note: Other terms and conditions can be added at the discretion of the county officers.

S.A.&I. 425 (2000)

### AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF \_\_\_\_\_ )  
 )SS  
 COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, **(Please Print Name; Must Be Filled Out)**

of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in letting of a contract.

BIDDER:

\_\_\_\_\_  
 \_\_\_\_\_

Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
 20\_\_\_\_.

(Seal)

\_\_\_\_\_  
 Notary Public (or Clerk or Judge)

My Commission Expires: \_\_\_\_\_

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl. St. Ann. § 138. **Bidders shall be disqualified if Affidavit:**

1. **Is not properly completed.**
2. **Does not accompany bid.**

I hereby certify that this firm does not appear on the List of Parties Excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Must be returned signed.**