

NOTICE TO BIDDERS  
#25-02

The Board of County Commissioners, Osage County, Oklahoma will open bids at 10:00 A.M., Monday, October 28, 2024 for the purchase of Oil, Lubricants & Antifreeze for a six month bid period beginning January 1, 2025 and ending June 30, 2025. Specifications may be obtained from the Osage County Clerk, 600 Grandview Room 201, Pawhuska, Oklahoma 74056 or online at [osage.okcounties.org](http://osage.okcounties.org).

All interested parties should submit their bids to the Osage County Clerk, P.O. Box 87, Pawhuska, Oklahoma 74056, or 600 Grandview Room 201, Pawhuska, Oklahoma 74056, on or before 10:00 A.M., Monday, October 28, 2024. The Board of County Commissioners reserve the right to reject any and all bids and to waive any irregularities or informalities in any bid and to award the bid to the bidder who, in the opinion of the Board of County Commissioners, offers the bid which appears to be in the best interest of Osage County. Each bidder must submit a sworn notarized statement of non-collusion with their bid.

  
Robin Slack, Osage County Clerk

**IMPORTANT**

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**PLEASE** MARK YOUR BID ON THE BOTTOM LEFT HAND CORNER OF THE OUTSIDE OF THE ENVELOPE WITH THE FOLLOWING INFORMATION:

**BID # 25-02**

**OIL, LUBRICANTS, & ANTIFREEZE  
OPENING: 10:00 A.M., MONDAY, OCTOBER 28, 2024**

**"IF"** IT IS **OPENED** BEFORE THE DATE INDICATED, **"BID BECOMES INVALID"**  
BIDS ARE TO BE OPENED **ONLY** IN A MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS

OSAGE COUNTY, OKLAHOMA  
OSAGE COUNTY COURTHOUSE  
PHONE (918) 287-2615

**INVITATION TO BID**

Notarized Affidavit completion and signature required

**BID NUMBER**  
25-02

**BID CLOSING DATE AND HOUR**  
MONDAY, 10:00 A.M. OCTOBER 28, 2024

**TERMS:** Six month bid: January 1, 2025 to June 30, 2025

<b>SIX MONTH BIDS:</b>				
<b>3</b>		<b>OIL, LUBRICANT, AND ANTIFREEZE</b> Antifreeze, Gear Oil, Automatic Transmission Fluid Tractor Fluid, Motor Oil, Hydraulic Oil, Engine Oil		
<b>BID IS INVALID IF TERMS AND CONDITIONS SHEET IS NOT SIGNED AND NOTARIZED; AFFIDAVIT NOT SIGNED AND NOTARIZED; DEBAR STATEMENT NOT SIGNED</b>				
<b>ANY INCREASE IN BID PRICE INVALIDATES THE BID</b>				
<b>ALL SUBMITTED INVOICES MUST BE ITEMIZED</b>				

OSAGE COUNTY, OKLAHOMA  
OSAGE COUNTY COURTHOUSE  
PHONE (918) 287-2615

**INVITATION TO BID**

PLEASE REVIEW TERMS AND CONDITIONS ON THE LAST PAGE RELATING TO THE SUBMISSION OF THIS BID

**Notarized Affidavit completion and signatures required.**

BID NUMBER 25-02	OIL, LUBRICANTS & ANTIFREEZE	BID CLOSING DATE AND HOUR 10:00 A.M., MONDAY, OCTOBER 28, 2024
TERMS: SIX MONTH BID PERIOD FROM JANUARY 1, 2025 THROUGH JUNE 30, 2025		
BULK PER GALLON OIL IS TO BID WITH A MINIMUM ORDER OF 200 GAL. DELIVERED TO THE COUNTY SHOPS AND THE SHOPS HAVE THE OPTION TO BRING THEIR OWN CONTAINERS, MINIMUM OF 55 GAL., TO THE BULK PER GALLON PLANT FOR FILLING AT THE SAME PRICE <b>FOB COUNTY SHOPS-PAWHUSKA, SKIATOOK, HOMINY, &amp; FAIRFAX</b>		

PLEASE NOTE THAT BID ASKS FOR GALLON PRICING NOT WEIGHT; PLEASE SUBMIT BIDS IN REQUESTED PRICING MEASUREMENTS

BRAND	DESCRIPTION	UNIT PRICE
	<b>ANTIFREEZE, PERMANENT TYPE</b> GLYCOL BASE MUST HAVE IDENTIFYING COLOR AND MUST BE REGISTERED & APPROVED BY THE STATE OF OKLAHOMA. MUST MEET ASTM D-3306, SAE J-1034, GM-1825M.	
	55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>ANTIFREEZE, UNIVERSAL 50/50 TYPE</b> GLYCOL BASE MUST BE COMPATIBLE WITH ANY COLOR AND MUST BE REGISTERED & APPROVED BY THE STATE OF OKLAHOMA. MUST MEET ASTM D-3306, SAE J-1034, GM-1825M	
	55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>GEAR OIL, MULTI-GRADE</b> API SERVICE GL-5 LIMITED SLIP. MUST MEET MIL-L-2105D	
	SAE 80W-90 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	SAE 85W - 140 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>AUTOMATIC TRANSMISSION FLUID</b> REQUIREMENTS: MEET LATEST REQUIREMENTS FOR TRANSMISSIONS MANUFACTURED BY GENERAL MOTORS, FORD MOTORS, & CHRYSLER CORP. ALSO, SHOULD MEET REQUIREMENTS FOR ALLISON C-3/C-4 TORQUE CONVERTER FLUID	
	55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>TRACTOR FLUID, ALL PURPOSE</b> FLUID SHALL BE SPECIFICALLY FORMULATED TO MEET REQUIREMENTS FOR TRACTORS OF VARIOUS MANUFACTURERS WHERE THE USE OF A COMB. HYDRAULIC/TRANS. FLUID IS SPECIFIED. THE BASE OIL & ADDITIVES BE SELECTED TO RESULT IN A PRODUCT THAT WILL COMPLY WITH THE FOLLOWING MGF'S SPECS: JOHN DEERE JDM J20C, QUATROL; FORD NEW HOLLANS M2C8 6-B, M2C134-D; JI CASE MS1203, MS1205, MS1207, MASSEY FERGUSON, M1127A&B, M1129A, WHITE 1-1766; GM ALLISON C-3/C-4; CATERPILLAR TO-S	
	55 GALLON DRUM	\$
	BULK PER GALLON	\$

BRAND	DESCRIPTION	UNIT PRICE
	<b>MOTOR OIL - SINGLE GRADE</b> (HEAVY DIESEL , GASOLINE) REQUIREMENTS: API SERVICE SH/CD, CF-4. MINIMUM TOTAL BASE #7.	
	SAE 30-55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>MOTOR OIL - MULTI GRADE</b> (LIGHT DUTY DIESEL, GASOLINE) REQUIREMENTS: API SERVICE SJ/CF MUST BE ENERGY CONSERVING II	
	SAE 15-40 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	SAE 5W20 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	SAE 10W30 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	SAE 10W40 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>MOTOR OIL- MULTI-GRADE</b> (HEAVY DUTY DIESEL, GASOLINE) REQUIREMENTS: AP1 SERVICE SG/CG4 MINIMUM TOTAL. BASE #7	
	SAE 15W40 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>MOTOR OIL- MULTI-GRADE</b> (HEAVY DUTY DIESEL, GASOLINE) REQUIREMENTS: API SERVICE SC/CG4, SG/CF-4M CEM CDII, CD, SH/CG-4, CG-5. MINIMUM TOTAL BASE #10. PRODUCT MUST COMPLY WITH MFG'S SPECS OF JOHN DEERE JDQ78 TORQ-GARD SUPREME PLUS-50 &/OR MACK EO-L & EO-LT, CAT 1-5 & 1-N.	
	SAE 15W40 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>HYDRAULIC OIL</b> ISO VISCOSITY; REQUIREMENTS: ANTI WEAR & RUST & OXIDATION INHIBITED, MIN. V.I.-90, MIN 2,000 HRS ON ASTM D-943. MUST MEET DENISON HF-O, VICKERS M-2950-S, CINCINNATI MILACRON P-68	
	GRADE 32 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	GRADE 46 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	GRADE 68 55 GALLON DRUM	\$
	BULK PER GALLON	\$

BRAND	DESCRIPTION	UNIT PRICE
	<b>ENGINE OIL - MULTI-GRADE/HEAVY DUTY</b> XLA: REQUIREMENTS: API SERVICE CLASSIFICATIONS CG-4, CF-4, CF, SH/OEM APPROVALS: MACK EO-L ILSAC CF-1	
	5W20 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	10W30 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	15W40 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b>ENGINE OIL - PREMIUM</b> REQUIREMENTS: API CI-4 PLUS, CI-4, CH-4, CG-4, CF-4, CF, API SL, SJ, SH, DHD-1, ECF-1, CES 20078, 20077, CES 20076, 20071, 7SE 270 (4 STROKE ENGINES), DDC/MTU SERIES 2000/4000 CATEGORY 1 & 2, DDC 96K214, MACK EO-N PREMIUM PLUS 03, MACK EO-N PREMIUM PLUS, MACK EO-M PLUS, MAN 3275, 271, MB 228.3/228.1, MTU, VDS 3, VDS 2, VDS, C-4, TO-2	
	15W40 55 GALLON DRUM	\$
	BULK PER GALLON	\$
	<b><u>PLEASE STATE ON YOUR BID</u></b>	
	DRUM DEPOSIT CHARGE	\$
	DELIVERY CHARGE	\$

BRAND	DESCRIPTION	UNIT PRICE
	<b>ANTIFREEZE/EXTENDED LIFE COOLANT</b> COOLANT TO MEET OR EXCEED THE FOLLOWING COOLANT SPECIFICATIONS AND GUIDELINES 100% ANTIFREEZE	
	ASTM D6210	55 GALLON DRUM \$
	ASTM D3306	55 GALLON DRUM \$
	SAE J1034	55 GALLON DRUM \$
	TMC RP329	55 GALLON DRUM \$
	TMC RP338	55 GALLON DRUM \$

NAME OF COMPANY \_\_\_\_\_

TELEPHONE NUMBER FOR ORDERS \_\_\_\_\_

Questions concerning this bid should be directed to County Commissioners:

District #1 - Anthony Hudson (918) 287-1570  
 District #2 - Steve Talburt (918) 396-2747  
 District #3 - Charlie Cartwright (918) 642-5217

**PLEASE NOTE ANY VARIATIONS OR SUBSTITUTES**

**ALL INVOICES SUBMITTED MUST BE ITEMIZED**

**BID IS INVALID IF TERMS AND CONDITIONS SHEET IS NOT SIGNED AND NOTARIZED; AFFIDAVIT IS NOT SIGNED AND NOTARIZED; DEBAR STATEMENT IS NOT SIGNED  
 ANY INCREASE IN BID PRICE INVALIDATES THE BID**

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the OSU Extension Building, Pawhuska, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelope (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Osage County, Oklahoma are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. All invoices must be itemized.
9. Bids will be firm until June 30, 2025.

**Affidavit:** I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a part to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussion between bidders and any sales official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before me, this \_\_\_\_\_ day, of \_\_\_\_\_, 20\_\_\_\_

(SEAL)

Firm: \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_

Zip: \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Commission Number \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Note: Other terms and conditions can be added at the discretion of the county officers.

S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, **(Please Print Name; Must Be Filled Out)**

of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in letting of a contract.

BIDDER:

\_\_\_\_\_  
\_\_\_\_\_

Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My Commission Expires: \_\_\_\_\_

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl. St. Ann. § 138. **Bidders shall be disqualified if Affidavit:**

- 1. **Is not properly completed.**
- 2. **Does not accompany bid.**



I hereby certify that this firm does not appear on the List of Parties Excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Must be returned signed.**