This is a FREE monitoring option provided by OKCountyRecords.com.

LAND RECORD MONITORING

With a free account on OKCountyRecords.com, you will have access to the Monitored Searches feature. This will allow you to monitor specific searches and be notified by email when any new records are added that match the search.

To begin receiving these notifications, simply set up a free account, run the search you would like to monitor, and then click **Monitor** from the results page.

Please follow the steps below to set up your free account on OKCountyRecords.com:

- 1. Go to OKCountyRecords.com.
- 2. In the top right corner, click **Log In**.
- 3. Click Sign up for a new account.
- 4. Fill in all the required account information.
- 5. Click Create your account.
- 6. You will receive an email to activate your account. Open the email and click on the activation link. If you do not see any activation email, please check your junk or spam folders, or resend the activation email from OKCountyRecords.com.

Once activated, you should now be able to log into OKCountyRecords.com with your email address and password. To log in, you can go to OKCountyRecords.com, click **Log In**, and enter your email address and password.

Now you are ready to choose what you want to monitor. It is recommended that you monitor your name and the legal description of your property. To monitor your name in your preferred county, please follow the instructions below:

- 1. In the top right corner, click Search.
- 2. Locate and select your preferred county.
- 3. Next, we recommend scrolling down to the Advanced Search section.
- 4. Type in your full name in the following format: Last name, First name or your Business Name.
- 5. Click Search.
- 6. Near the left side of the screen, click the blue **Monitor** button.

You are now monitoring your name in your preferred county. You may repeat this section of instructions for any additional searches you wish to monitor, including the legal description of your property. You can also monitor your name in all counties on the website by running a search for your name using the main search before you pick a county, then clicking **Monitor** on the results.

You may unsubscribe from the Monitored Search email notifications or manage your monitored searches from your account dashboard at any time.

If you do not know the legal description of your property in Osage County and wish to obtain this information, you may contact the Osage County Assessor's office, or the Osage County Clerk's office for assistance. If you encounter any issues with the setup process, feel free to contact the Osage County Clerk's office for assistance: (918) 287-3136.