

December 18, 2023

The Board of County Commissioners of Osage County met at 10:00 A.M., December 18, 2023, in the OSU Extension Building at Osage County Fairgrounds. Members present were Everett Piper, Steve Talburt, and Charlie Cartwright.

Guests present were Leah Quinton-County Clerk Executive Assistant, Stacey Brace-County Clerk 1st Deputy/HR, Jerry Roberts-Emergency Management, Jerry Butterbaugh-OCIA, Sally Hulse-Treasurer, Anthony Hudson-District #1 First Deputy, Nona Roach-OCIA, Ed Quinton-Assessor, Kelly Pedigo-Fairgrounds Secretary, Dalton Higgins-Owners Rep, Ty Loftis-KPMG Radio, Gary Upton-Undersheriff, Kelly Chouteau-Election Board Secretary, Kay Bills-OCIA, Scott Haywood-Health Department, Christi McNeil-Osage County Housing Authority, Robert Smith-Pawhuska Journal Capitol, Matt Clark-Courthouse Security, Ashley Kane-ADA, Kevin Harrison, Bud Beaston, Brandon Curtis, Joe Lucas, and Matt Shields.

Steve Talburt called the meeting to order.

Everett Piper led the prayer.

Steve Talburt led the flag salute.

Under New Business, Sally Hulse stated a tragic accident took the lives of Jennifer Adair's two daughters. Ed Quinton inquired if the County could come together and send flowers from the General Fund. Cartwright inquired if they could legally do that. Hulse stated there is an Officer fund that has roughly \$125 and these funds could be used for this purpose. Hulse stated in the past Elected Officials have contributed \$36/year towards this fund, but because the fund was healthy, Hulse had not requested any funds recently. Robin Slack stated if the elected officials would put in the \$36 it would bump up the amount. Ashley Kane stated she is not sure if the County can use the General Fund and thinks Hulse has the right idea. Steve Talburt stated he is fine with using the Elected Official's Fund. Robin Slack announced the Courthouse will be closed next Monday and Tuesday for Christmas and the last BOCC Meeting of the year will be next Wednesday.

Everett Piper moved to approve and sign minutes for December 11, 2023, with the amendment of "this contract was approved in a previous meeting and Piper, therefore, proceeded per the BOCC directive". Piper stated the Minutes were not inaccurate, but incomplete and would like the amendment to be added. The unamended Minutes of December 11th read "Everett Piper stated that the temp storage space for the Courthouse Annex Project is across the street from the District #1 Shop and owned by Robert Davis. Piper stated they signed the Contract for \$800/month. Robin Slack requested a copy of the contract since it was signed outside of the meeting". Robin Slack asked the Board to reach out to her before the meeting with any corrections. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Charlie Cartwright moved to approve blanket purchase orders #243731-#243750. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Everett Piper moved to audit and allow purchase orders for payment. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. The following purchase orders were approved for payment 237568 KIMBERLY CASS 186.74; 235181 CLEVELAND VISION CENTER 100.00; 243036 WINDSTREAM CORPORATION 766.96; 243642 NEXTIVA 143.91; 240195 LOWE'S 328.84; 242457 LOWE'S 910.70; 243592 DISTRICT ATTORNEYS COUNCIL 12000.00; 240205 TK ELEVATOR 983.90; 241659 QUALITY 1ST PHARMACY 480.49; 242173 AT&T MOBILITY 147.09; 242343 TATE BOYS TIRE & SERVICE SKIATOOK 87.96; 242552 JOE COOPER CHEVROLET CADILLAC OF SHAWNEE 34947.00; 242607 MERRIFIELD OFFICE SUPPLY 1957.82; 243007 MID-WEST PRINTING COMPANY 1298.00; 243060 TOUCHTONE COMMUNICATIONS 20.84; 243065 OKLAHOMA NATURAL GAS 237.02; 243361 STAPLES BUSINESS CREDIT 779.62; 243410 OSU COOPERATIVE EXTENSION SERVICES 3333.33; 243526 TOUCHTONE COMMUNICATIONS 23.83; 243535 JOE COOPER CHEVROLET 34947.00; 243584 CITY OF PAWHUSKA 4709.55; 243594 MARSHALL & SWIFT BOECKH 1083.90; 243596 MARSHALL & SWIFT BOECKH 1060.15; 243597 EASTERN OKLAHOMA YOUTH SERVICES 311.76; 243600 MERRIFIELD OFFICE SUPPLY 537.50; 243645 GANNETT HOLDINGS CENTRAL 72.80; 243688 US POSTMASTER 152.00; 243704 GARY BLAKE 3617.24; 243559 MCKESSON MEDICAL SURGICAL 5780.43; 243622 MCKESSON MEDICAL SURGICAL 858.07; 243263 TOUCHTONE COMMUNICATIONS 22.37; 243279 VYVE BROADBAND 104.95; 243305 OFFICE DEPOT 466.51; 240189 C&G OILFIELD EQUIPMENT 245.08; 242762 COX BUSINESS 270.00; 242772 CANDY CREEK CRUSHER 8865.57; 242776 C&G OILFIELD EQUIPMENT 88.88; 242780 WOODLAND AUTOMOTIVE 298.31; 242804 NORTHERN TOOL 3999.99; 242813 CANDY CREEK CRUSHER 7200.62; 242818 STEWART STONE 14093.34; 242840 APAC-CENTRAL 3604.10; 242933 BAYOU FOREST PRODUCTS 16000.00; 242989 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 96.90; 243044 CINTAS 168.48; 243255 ATWOODS HOME-RANCH 149.99; 243316 COX BUSINESS 288.72; 243457 OKLAHOMA DEPARTMENT OF TRANSPORTATION 1646.85; 243458 OKLAHOMA DEPARTMENT OF TRANSPORTATION 1777.98; 243482 AUTO BATTERY & ELECTRIC VINER ENTERPRISES 359.20; 243501 FAIRFAX FEED & RANCH SUPPLY 607.89; 243547 HOLT TRUCK CENTERS 136.39; 243581 DIRECT DISCOUNT TIRE OF STILLWATER 1220.56; 243582 DIRECT DISCOUNT TIRE OF STILLWATER 2334.00; 243586 TOWN OF FAIRFAX 150.00; 243628 HOMINY AUTO SUPPLY 512.66; 243630 THE HYDRAULIC CENTER 989.96; 243696 TOUCHTONE COMMUNICATIONS 30.69; 243447 BROOKS GREASE SERVICE 425.00; 242597 SPECIAL OPS UNIFORMS 2983.45; 243127 OSAGE SHOOTING SPORTS MANAGMENT 937.00; 243441 B&H PHOTO VIDEO 1600.00; 243520 BENCHMARK GOVERNMENT SOLUTIONS 17775.00; 241594 KCD ENTERPRISES 1200.00; 241735 KCD ENTERPRISES 1200.00; 241736 KCD ENTERPRISES 1200.00; 241841 KCD ENTERPRISES 1200.00; 241846 KCD ENTERPRISES 1200.00; 241847 KCD ENTERPRISES 1200.00; 241849 KCD ENTERPRISES 1200.00; 241850 KCD ENTERPRISES 1200.00; 241854 KCD ENTERPRISES 1200.00; 243252 STAPLES BUSINESS CREDIT 249.99; 243386 VISIT WIDGET 426.00; 243672 AT&T MOBILITY 196.36;

243641 KELLPRO 45.00; 243632 SPC OFFICE 279.98; 240841 O'REILLY AUTOMOTIVE 47.53; 242150 OSAGE NATION TASC 30.00; 242887 LEAF 133.90; 242898 VICTORIA LEWIS 36.03; 242942 CAROL LONG 6.55; 243473 TOUCHTONE COMMUNICATIONS 29.96; 243495 HARPS FOOD STORES 250.00; 243496 HARPS FOOD STORES 248.50; 243621 CITY TELE COIN COMPANY 1351.70; 243623 VYVE BROADBAND 114.05; 243697 CHERYL A. SHRIVER 1000.00; 243448 OKLAHOMA DEPARTMENT OF TRANSPORTATION 1885.41; 243452 ARVEST EQUIPMENT FINANCE 3115.43.

Everett Piper moved to approve Utility Permit #1615 for District #3 submitted by One Gas Inc. starting at a point in the SW/4, NE/4 of Section 25, Township 20 North, Range 10 East crossing or parallel to 17594 Shell Creek Road and ending at a point in the SW/4, NE/4 of Section 25, Township 20 North, Range 10 East. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Christi McNeil presented the Board with the Annual Audit for the Housing Authority of Osage County for the year ending March 31, 2023. McNeil stated the Housing Authority must have an annual audit as the Authority receive more than \$750,000 of federal funds. The audit covers the financial operation as well as a sampling of 20% of tenant files. McNeil stated dwelling rents have increased over the last 2-3 years. McNeil went on to state that the subsidies the Authority receive decrease with the increase in occupancy. Occupancy in the past year is at 95%-97%. McNeil stated there were no findings found in the audit. Sally Hulse inquired what the rent price was based on. McNeil stated housing should not be more than 30% of any tenant's income and a formula is used to calculate the rent based on income and deductions for the tenant. (#26763)

The Board signed an updated 2024 Holiday Schedule. Robin Slack stated the item was approved last week.

Charlie Cartwright moved to approve and sign revised rental agreement for Temporary Storage of Courthouse Annex related files. Everett Piper stated the agreement is for \$800/month for use of ¼ of the building. Piper went on to state the County needs the whole building which will bring the contract to \$1,000/month. Piper suggested the County pay for the next 13 months. Piper stated this will be the first invoice using the new system which starts with the invoice being sent to Mandy Garrison at District #1, Dalton Higgins will review the invoice to ensure work was completed, then viewed by the BOCC and sent to BancFirst to be paid. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26763)

Everett Piper moved to approve to accept all bids for Tabulation for Re-Bid for the Annex 02A Demolition from KSL Dirtworks LLC for \$91,500; Re-Bid for the Annex 07D Metal Roofing/Wall Panels Membrane Roofing from Anytime Roofing for \$241,000 (#26764); Capstone Roofing for \$166,030 (#26765), A1 Commercial Roofing for \$150,000 (#26766), M2 Roofing for \$181,062 (#26767) and Alva Roofing Company for \$213,000 (#26768); Re-Bid for the Annex 21A Fire Extinguishing Systems from Gen 2 Fire Systems for \$330,000 (#26770) and All American for \$143,320 (#26771). Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Everett Piper moved to reappoint Mikel "Mike" Hayman to the Excise and Equalization Board for a four-year term effective January 1, 2024 expiring December 31, 2027. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Everett Piper moved to approve a \$250,000 payment to Osage County Industrial Trust Authority (OCIA) per Resolution #24657 executed on July 26, 2021. Robin Slack stated that OCIA has completed the audits for the most recent two years and the previous Board has approved upon completion of the audit. Steve Talburt inquired if the money was set aside. Slack responded the money was available for OCIA. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26772-#26774)

Everett Piper moved to approve to accept quote from Warner Consulting for \$49,209 for the installation of a new and upgraded sound system for the Women's Building, Ag Building, and Outdoor Arena at the Fairgrounds. Steve Talburt announced two other quotes from York Electronic Systems for \$84,696.33 and Blue Speed AV for \$149,133.31. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26775-#26777)

Charlie Cartwright moved to approve and sign an Interlocal Agreement for District #2 with Sperry Public Schools for period ending June 30, 2024. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26778)

Everett Piper moved to approve and sign contract for District #3 with Windstream for phone, internet services, and equipment. Charlie Cartwright stated the internet will allow for more workstations and the installation price is cheaper than what is currently utilized. Cartwright stated the one drawback is the District cannot transfer calls to different Districts; however considering the cost savings this is the correct system. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26779)

Charlie Cartwright moved to approve and sign Transfer for Nutrition for \$38,200 from 1242-3-5200-2005 (M&O) to the following

1242-3-5200-1110 (Salaries)	\$26,000
1242-3-5200-1210 (FICA)	\$ 2,000
1242-3-5200-1221 (OPERS)	\$ 3,600
1242-3-5200-1222 (Insurance)	\$ 5,600
1242-3-5200-1310 (Travel)	\$ 1,000

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Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Charlie Cartwright moved to approve and sign a Transfer for Sheriff for \$727.47 from Sheriff M&O (Account 1315-2-8004-2005) to Sheriff Salaries (Account 1315-2-8004-1110). Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Charlie Cartwright moved to approve and sign Resolution to declare property as junk for the County Clerk (F-214.31) Electronic Numbering Machine. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26780)

Everett Piper moved to approve and sign Resolution to declare property as junk for the Sheriff (B-218.19.2) Microsoft Surface for \$499.99. Charlie Cartwright seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26781)

Charlie Cartwright moved to approve and sign Cash Fund Estimate of Needs (SAI 308) for the City of Barnsdall. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Charlie Cartwright moved to approve and sign November Reports for County Clerk Reconciliation (#26782) and County Clerk Cashbook Summary Report (#26783). Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.


The Board acknowledged letter from Kyme Vincent, Nutrition Director stating the Requisitioning Officers are Everett Piper, Steve Talburt, Charlie Cartwright, and Kyme Vincent and the Receiving Agents are Vicky Lewis and Gay Kendrick for the Central Office, Dave Dove and Lorraine Linde for Cedar Ridge Site, Lora Dobbins and Pauline Hudson for the Hominy Site, Judy Davis and Dave Dove for the Shidler Site, Delilah Akin and Lora Dobbins for the Skiatook Site for Nutrition Program (Account 00001-3-5200-4110). (#26784)

Under Citizen's Input, Jerry Butterbaugh inquired if item #15 would include a speaker and microphone for the Women's Building. Steve Talburt stated they will have handheld microphones. Butterbaugh inquired if copies of the Housing Authority audit are public and if the County is short on housing. Christi McNeil stated there is a nationwide shortage of housing. McNeil stated there is currently 25 to 35 families on a wait list for 2- or 3-bedroom homes in Pawhuska. McNeil went on to state that she had been in contract with Stone Ridge Apartments and they have a wait list of 25 to 35 families as well. McNeil stated Butterbaugh could request a copy of the audit from the Authority's office.

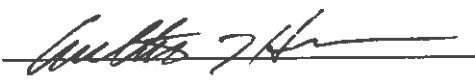
Charlie Cartwright moved to adjourn. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Read and approved this 27th day of December, 2023.

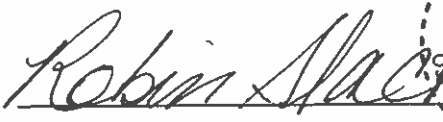
Board of County Commissioners
Osage County, Oklahoma



Steve Talburt, Chairman

Charlie Cartwright, Vice-Chairman


Everett Piper, Member



Robin Slack, Osage County Clerk

