

March 11, 2024

The Board of County Commissioners of Osage County met at 10:00 A.M., March 11, 2024, in the OSU Extension Building at Osage County Fairgrounds. Members present were Anthony Hudson-1st Deputy for Everett Piper, Steve Talburt, and Charlie Cartwright.

Guests present were Leah Quinton-County Clerk Executive Assistant, Jerry Roberts-Emergency Management, Jerry Butterbaugh-OCIA, Nona Roach-OCIA, Cindy Murphy-1st Deputy District #2, Dalton Higgins-Owners Rep, Ty Loftis-KPMG Radio, Sally Hulse-Treasurer, Matt Clark-Courthouse Security, Ed Quinton-Assessor, Dee Chambers-Free Fair, Ashley Kane-ADA, JT Darling-INCOG, Dalton Higgins-Owners Rep, Kay Bills-OCIA, Lou Ann Brown-OCIA, Joe Lucas, Kevin Harrison, Terry Shreve, Bud Beaston, Michelle Loftis, Charlotte Hall, Diane Shaw, Diana Garrett, Curt Herren, Cash Herren, Sara Herren, Scott Neighbors, Skiatook Junior Chamber- Jaman Mac, Zoey Cure, Caden Shiren, Gracie McDonlisen, Justin Matchen, Aiden Hudson, Chloe Jewel, Lacy Hollenbeck, Yakhia Harney, Meghan Jones, and Ashlyn Carrier.

Charlie Cartwright called the meeting to order.

Steve Talburt led the prayer.

Anthony Hudson led the flag salute.

There was no new business.

Steve Talburt moved to approve and sign minutes for March 4, 2024. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Anthony Hudson moved to approve blanket purchase orders #245399-#245409 and #245411. Steve Talburt seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Steve Talburt moved to audit and allow purchase orders for payment. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. The following purchase orders were approved for payment 242545 CITY OF PAWHUSKA 226.89; 242549 AT&T 1584.28; 245162 QUILL 418.87; 244910 OSAGE RWD #20 11100.00; 244453 TLO TRANSUNION 75.00; 244981 ANDREA FISHER 780.50; 245096 VYVE BROADBAND 615.01; 242308 PAWHUSKA TIRE & SERVICE CENTER 99.25; 244253 O'REILLY AUTOMOTIVE 390.10; 244450 FIZZ-O WATER COMPANY 43.50; 245086 THOMSON REUTERS-WEST PAYMENT PUBLISHING 492.20; 245257 DISTRICT ATTORNEYS COUNCIL 12000.00; 243914 TOWN OF FAIRFAX 5500.00; 243916 CITY OF PAWHUSKA 402.68; 244008 ELYSSA HORNBECK 70.35; 244157 TOUCHTONE COMMUNICATIONS 0.02; 244173 PAWHUSKA TIRE & SERVICE CENTER 40.00; 244197 AT&T U-VERSE 62.60; 244230 NOBEL SYSTEMS 913.51; 244456 UNIFIRST 244.56; 244518 CITY OF PAWHUSKA 2718.96; 244519 FIZZ-O WATER COMPANY 58.00; 244520 FIZZ-O WATER COMPANY 43.50; 244658 FIZZ-O WATER COMPANY 44.75; 244673 PUBLIC SERVICE COMPANY OF OKLAHOMA 54.84; 244683 AT&T 585.86; 244822 CITY OF PAWHUSKA 163.13; 244851 FIZZ-O WATER COMPANY 72.50; 245058 EVENT BOOKING ENGINES 300.00; 245141 KELLPRO 173.76; 245143 JACKIE YOCHAM 150.08; 245144 AMANDA STROUD 50.92; 245187 WILSON PEST & LAWN 65.00; 245313 CITY OF PAWHUSKA 1028.71; 245325 OTA PLATE PAY 2.00; 245348 THE FAIRFAX CHIEF 293.00; 245357 STEPHEN C. EASLEY SR. 715.00; 245359 AT&T U-VERSE 208.66; 245360 PREFERRED BUSINESS SYSTEMS 50.00; 245270 CITY OF SKIATOOK 115.48; 244311 RICOH USA 242.33; 244312 244302 CITY OF PAWHUSKA 1321.47; 244303 CITY OF SKIATOOK 115.48; 244311 RICOH USA 242.33; 244312 TECHSICO ENTERPRISE SOLUTIONS 25.00; 244963 CRTS 26.30; 244970 B&C BUSINESS PRODUCTS 30.00; 245361 GANNETT HOLDINGS CENTRAL 72.80; 242749 OKLAHOMA NATURAL GAS 200.00; 243610 O'REILLY AUTOMOTIVE 935.93; 243909 APAC-CENTRAL 1689.35; 244098 UNIFIRST 340.61; 244249 O'REILLY AUTOMOTIVE 2047.74; 244464 BUMPER TO BUMPER 529.52; 244465 SKIATOOK AUTO PARTS 126.00; 244467 UNIFIRST 678.30; 244469 STANDLEY SYSTEMS 47.71; 244472 OKLAHOMA NATURAL GAS 130.55; 244473 CRTS 193.64; 244476 OKLAHOMA TURNPIKE AUTHORITY 22.03; 244478 ATWOODS HOME-RANCH 29.90; 244479 BRANDT'S 521.72; 244481 FAIRFAX FEED & RANCH SUPPLY 446.66; 244483 O'REILLY AUTOMOTIVE 8.89; 244486 THE HYDRAULIC CENTER 43.98; 244490 WOODLAND AUTOMOTIVE 1098.22; 244491 PAWNEE TRUE VALUE 1041.00; 244539 APAC-CENTRAL 1982.53; 244622 BURBANK MATERIALS 11502.11; 244639 TOMAHAWK SUPPLY 800.00; 244772 ANCHOR STONE COMPANY 907.13; 244797 ACE HARDWARE/CORNERSTONE BUILDING CTR 269.98; 244813 FLEET PRIDE 781.48; 244881 DIRECT DISCOUNT TIRE OF STILLWATER 2304.00; 244959 JD YOUNG BUSINESS TECHNOLOGIES 297.33; 244997 BURBANK MATERIALS 6630.52; 245165 GREAT WESTERN TRAILER 171.99; 245166 HIGHWAY 60 TIRE & SERVICE 1370.49; 245194 TOWN OF FAIRFAX 379.60; 245195 WINDSTREAM CORPORATION 126.63; 245254 CITY OF HOMINY 911.62; 245255 SUMMIT UTILITIES OKLAHOMA 407.75; 245258 AT&T 39.30; 245260 WELCH STATE BANK 1457.36; 245271 AT&T U-VERSE 185.64; 245306 WINDSTREAM CORPORATION 96.77; 245311 MCCORD RWD #3 24.45; 240709 LOCKE SUPPLY 257.30; 244514 UNIFIRST 192.16; 245067 AT&T 470.12; 245070 STANDLEY SYSTEMS 819.88; 245075 AT&T 409.07; 245078 CITY OF PAWHUSKA 7910.35; 245168 UNITED FORD 234.58; 245170 THERESA FLOWERETTE 4200.00; 245171 SUMMIT FIRE & SECURITY 655.00; 245172 NORTH TEXAS TOLLWAY AUTHORITY 23.66; 243666 MARY BETH MOORE 7276.67; 244600 ESKIMO JOES PROMOTIONAL PRODUCTS GROUP 1200.40; 244830 RANDI CHESBRO 1348.47; 244891 SPEAK NOW PRODUCTIONS 3500.00; 244893 LEXIS NEXIS RISK SOLUTIONS 200.00; 245155 FIZZ-O WATER COMPANY 35.80; 245321 MERRIFIELD OFFICE SUPPLY 939.18; 245329 SERVICE OKLAHOMA FKA OKLAHOMA TAX COMMISSION 16.00; 244119 DAVE DOVE 40.20; 244463 STAPLES BUSINESS CREDIT 396.14; 244609 LEAF 133.90; 244612 LORA DOBBINS 54.94; 244613 WILSON PEST & LAWN 40.00; 244614 PREFERRED BUSINESS SYSTEMS 90.00; 244616 DELILAH AKIN 84.42; 244618 JUDY DAVIS 72.36; 245189 THRASH MECHANICAL 681.27; 245232 ACCENT PEST CONTROL 50.00; 245294 CITY TELE COIN COMPANY 1524.69; 245295 CTC COMMISSARY 3904.95; 245126 CINTAS 228.61; 245218 OKLAHOMA

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DEPARTMENT OF TRANSPORTATION 1646.85; 245219 OKLAHOMA DEPARTMENT OF TRANSPORTATION 1777.98; 245223 WELCH STATE BANK 1635.61; 245225 WELCH STATE BANK 1464.19; 245236 ARMSTRONG BANK 7286.33; 245252 OSAGE COUNTY INDUSTRIAL AUTHORITY 62166.17; 245261 ARMSTRONG BANK 1751.48; 245262 EXCHANGE BANK 2518.79; 245263 OKLAHOMA DEPARTMENT OF TRANSPORTATION 1885.41; 245264 RCB BANK 817.00; 245265 ARVEST EQUIPMENT FINANCE 3115.43; 245266 ARMSTRONG BANK 1623.86.

Steve Talburt moved to approve Utility Permit #1627 for District #3 submitted by Braden RWD#3 starting at a point in the NW/4, NW/4 of Section 3, Township 25N, Range 4E crossing Wooten Rd and ending at a point in the SW/4, SW/4 of Section 34, Township 26N, Range 4E. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Anthony Hudson moved to table Mary Beth Moore Tourism Contract for the period April 1, 2024 through March 31, 2025. Charlie Cartwright stated he needed more time to look over the contract. Steve Talburt seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Steve Talburt moved to approve and sign Scope of Service Engagement Letter with Bill Turner, CPA for \$5,500 for budgeting services for 2024-2025 for Osage County. Robin Slack stated this is the same CPA firm that the County used the prior year at the same price. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26923)

Anthony Hudson moved to approve and sign Resolution declaring priority order of funding for projects in Osage County. Steve Talburt stated this is a priority list for the projects in the County. Steve Talburt seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion seconded. (#26924)

Steve Talburt moved to approve and sign Resolution to advertise for bids for the purchase of 2 generators for Rock Fire Department. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26925)

Steve Talburt moved to award Bid #24-13 to Warren Audio Video, LLC for a new and updated sound system. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26926)

Anthony Hudson moved to approve and pay bond from Contingency for Mechanics Lien #2023-07 for \$18,637.45 held by the County Clerk where payment was dispersed in error to County General. Treasurer Sally Hulse explained the County Clerk's Office files mechanical liens against properties and the customers can file a bond at 125% value to keep the lien from filing on the property. The money was not held in the account as it should have been and was dispersed into County General due to software issue. Hulse stated the problem would not occur again as software had been updated. Steve Talburt seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26927)

Steve Talburt moved to accept payment for the Cultural Resources Survey provided by Search Inc. for #18622 CDBG 22 and #18623 CDBG 21 in the amount of \$26,000. JT Darling stated this is the overall water system project for RWD#20 and Search Inc. has completed an 80-page survey that both the State and Osage Nation have signed. Darling elaborated that no items of cultural or historical interest were found. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Steve Talburt moved to approve to designate Chairman Charlie Cartwright as the certifying officer for #18622 CDBG 22 and #18623 CDBG 21. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-abstain. Motion carried.

Steve Talburt moved to approve no finding of no significant impact on #18622 CDBG 22 and #18623 CDBG 21 Environmental Review. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26928)

Steve Talburt moved to approve submission of request for Release of Funds to Oklahoma Department of Commerce for #18622 CDBG 22 and #18623 CDBG 21. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26929)

Steve Talburt moved to approve submission of updated Leverage Match Certification Form to Oklahoma Department of Commerce for #1862 CDBG 22 and #18623 CDBG 21. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion seconded. (#26940)

Steve Talburt moved to approve and sign Right-of-Way Acquisition on West 43rd Street N, J/P 30638 for District #2. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried. (#26933)

The Board acknowledged letter where the BOCC: Everett Piper, Steve Talburt, and Charlie Cartwright will be Requisitioning Officers and Receiving Agents are Robin Slack and Stacey Brace for Contingency (Account 0001-1-2000-2999). (#26930)

The Board acknowledged letter from District #2 Steve Talburt stating Billy Myers will be replacing Loren Vaughan as Requisitioning Officer for all District #2 Accounts for remainder of Fiscal Year 2023/2024. (#26931)

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The Board acknowledged letter from District #2 Steve Talburt stating Cindy Murphy is the First Deputy. (#26932)

Steve Talburt moved to approve and sign Transfer for District #3 transferring \$13,000 from Workers Compensation (Account 1102-6-4300-1234) to County Retirement (Account 1102-6-4300-1221) for \$3,000 and Health Insurance (Account 1102-6-4300-1222) for \$10,000. Anthony Hudson seconded the motion. Hudson -yes; Talburt-yes; Cartwright-yes. Motion carried.

Steve Talburt moved to approve and sign February Reports for Health Department Reconciliation (#26934), Treasurer Reconciliation (#26935), Assessor Reconciliation (#26936), Election Board Reconciliation (#26937), County Clerk Cashbook Summary Report (#26938), and County Clerk Reconciliation (#26939). Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Anthony Hudson moved to approve and sign Cash Fund Estimate of Needs (SAI 308) for February 2024 Receipts \$988,152.90. Steve Talburt seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Under Citizen's Input, Jerry Butterbaugh inquired about the price of the bid awarded on agenda item #13 and Steve Talburt stated it was the lowest bid at \$52,875. Kevin Harrison asked for clarification on items #21 and #26. Robin Slack stated that Agenda Item #21 is setting up Requisitioning Officers and Receiving Agents for a new account that had not been used before. Slack stated item #26 is the monthly receipts for all offices except the Highway Fund. Bud Beaston inquired where he can get a copy of the bid for #12 and Talburt stated item #12 is for a grant. JT Darling stated they had a REAP Grant and the County sponsors them. Beaston inquired if there were three bids submitted for item #13 and Slack responded there were 4. Diane Shaw questioned how to get County Roads in her neighborhood, the Summit Timberword area fixed if the County has no money for the roads. Talburt stated the County has limited money for the roads, but grants are available for the roads. Shaw stated if there is anything her neighborhood can do to get a grant, they are willing. Charlie Cartwright stated Shaw needs to speak to her Commissioner regarding the road as this is Citizen's input and limited to Agenda items only.

Steve Talburt moved to enter Executive Session - as per Oklahoma Statutes Title 25, § 307(B) (1) for the purpose of discussing Janitor/Maintenance raises. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Steve Talburt moved to reconvene from Executive Session. Anthony Hudson seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Chairman Charlie Cartwright announced Deanna Ravellette will receive a raise of \$400/month. Charles (Tony) Reeves will receive a raise of \$100/month and Lori Yates will receive a raise a raise of \$100/month.

Anthony Hudson moved to adjourn. Steve Talburt seconded the motion. Hudson-yes; Talburt-yes; Cartwright-yes. Motion carried.

Read and approved this 18th day of March, 2024.



Robin Slack by S. Brae, dep

Robin Slack, Osage County Clerk

Board of County Commissioners
Osage County, Oklahoma

[Signature]
Charlie Cartwright, Chairman

[Signature]
Steve Talburt, Vice-Chairman

[Signature]
Everett Piper, Member