

September 20, 2023

The Board of County Commissioners of Osage County met at 10:00 A.M., September 20, 2023 at the OSU Extension Building of the Osage County Fairgrounds for a Special Meeting. Members present were Everett Piper, Steve Talburt, and Charlie Cartwright.

Guests present were Leah Quinton-County Clerk Executive Assistant, Stacey Brace-County Clerk 1st Deputy/HR, Jerry Roberts-Emergency Management, Jerry Butterbaugh-OCIA, Anthony Hudson-District #1 First Deputy, Kelly Chouteau-Election Board Secretary, Sally Hulse-Treasurer, Robert Smith-Pawhuska Journal Capital, Gary Upton-Undersheriff, Jake Bruno-Planning and Zoning Director, Stacy Kirk-County Clerk 2nd Deputy, Trini Haddon-County Clerk Land Deputy, Achsa Elliott-Sheriff's Office Secretary, Kelly Pedigo-Fairgrounds Secretary, Kyme Vincent-Nutrition Director, Trinity Brown-OSU Extension, Sheila Tolson-DA Secretary, Mike Fisher-DA, Matt Clark-Courthouse Security, Kay Kelley-E911 and Bart Perrier.

Steve Talburt called the meeting to order.

Everett Piper led the prayer.

Steve Talburt led the flag salute.

Under new business, Steve Talburt thanked everyone for the prayers for the Griffin family and District #2 workers. Talburt stated he had been in contact with the Griffin Family and the Funeral is Thursday at the Freeman Barn at 10:30. Talburt asked everyone to keep the Griffin Family and District #2 workers in their prayers stating his heart goes out to them.

Charlie Cartwright moved to approve the budget as presented with the addition of two changes \$80,000 to Nutrition and \$100,000 to the County Clerk budget. Kyme Vincent, Nutrition Director, stated she is asking for \$80,000. Vincent stated this money would go to fund multiple things. Vincent stated they would spend \$1.94/per meal rather than the previous \$1.15/per meal. The Nutrition Department has seen an increase in the meals they are serving with Fairfax gaining 102 people. Vincent explained part of the money would be used to purchase equipment such as two dishwashers, one freezer, reusable trays, and essential kitchen items such as foil and gloves. Everett Piper inquired if the \$80,000 would come from the \$11 million budget. Robin Slack stated it would not; elaborating the addition would come from the lapsed funds from the prior year. Slack stated with the change to a new CPA; a change had taken place in the budget where previously lapsed funds had resided in the General Government Capital Outlay, but Bill Turner the new CPA was putting the lapsed funds in the Contingency Account of General Government. Piper inquired who the \$80,000 increase would hurt. Slack stated no one and stated that the Contingency Funds shown on the budget included all requests except for Nutrition's \$80,000 and the Clerk's \$100,000 request. Slack stated the only change would be a decrease to the contingency account based on approval of these items. Sally Hulse stated that compared to other counties, Osage County is in good shape. Sheila Tolson, DA Secretary, stated the DA budget does not have an increase. Tolson stated that \$30,000 of the DA budget is certified money from the State. Achsa Elliot, Sheriff's Office Secretary, presented the Sheriff's Budget stating the budget includes a statutory increase of \$3,600 to their Travel as well as an increase in Personal Services for an addition of two dispatchers. Charlie Cartwright inquired if the BOCC has control over the Sales Tax Account. Slack stated the Sales Tax Account is overseen by the Excise Board. Sally Hulse presented the Treasurer budget stating the Treasurer has the statutory increase for Travel as well as an increase for a raise for her First Deputy of \$700 per month. Robin Slack, County Clerk, presented the Commissioner's Salary Account stating the Commissioner's budget has a statutory increase of \$6,000. Trinity Brown presented the OSU Extension budget stating the Extension have a \$20,000 increase for Personal Service to allow for a full-time educator. Brown stated OSU Extension only have part-time employees. Brown also requested an increase in Travel due to higher gas prices. Robin Slack presented the County Clerk budget along with 2nd Deputy Stacy Kirk and Land Records Deputy Haddon. Slack stated the County Clerk is requesting an increase in Personal Service for \$53,754.00. Slack stated the increase includes the additional of a new employee to work in Land Records as well as some small raises for office staff. Slack stated that the new employee was desperately needed to help digitalize old records. Slack stated she is also requesting an additional \$100,000 to update old, torn, and dilapidated plats. Trini Haddon, Land Deputy, stated most subdivisions were platted in early 1900s. Haddon stated through the course of the day the Clerk's Office get the original plats out and use them daily. Haddon went on to state that the plats get abused and are often held together by tape. Haddon presented the Board a set of plats the Clerk's Office had recently restored. Haddon showed the Board how the new plats were tape-free and backed with acid-free paper. Haddon stated these plats are easier to see. Slack informed the Board she and a few County Clerk Deputies got to see the plats being restored. Slack said the process is technical and take the vendor many days to just complete even one plat. Slack explained the price to restore the plats is not easily determined until the plats are assessed. Slack gave the Board the example of one plat costing \$3,000 and another one only costing \$300. Slack stated cost really depends on how bad of shape the plats are in and the amount of work that must be performed. Slack stated the Clerk's Office want to restore the plats that are in the worst shape. Slack went on stating that Haddon had started going through the old plats deemed critical that need to be restored; but they had to stop at plat forty due to the overwhelming amount of plats in need. Slack stated the County Clerk's Office had also restored the allotment book which was in bad shape. Slack showed the Board the new book pointing out how the new book is now completely protected being waterproof and fireproof. Steve Talburt inquired if the \$100,000 would take care of the most critical. Slack stated no, but she is hoping to restore some of the plats that are in the worst condition. Slack stated if the County Clerk's Office received this investment from the Board, she would like to come back next year and show the Board what the County Clerk's Office was able to do with the \$100,000. Talburt inquired what the life expectancy after the plats are restored. Stacy Kirk, County Clerk 2nd Deputy, stated forever. Everett Piper inquired

if this is within the \$11 million budget. Slack stated no this would be in addition. Slack stated all budget requests the Board reviewed today was included in the budget with the exception of the \$100,000 for the Couty Clerk plats and the \$80,000 Nutrition request. Jake Bruno stated restoring the plats is a great idea and would help his office tremendously. Bruno stated how currently citizens cannot even read all plats. Robin Slack stated the Court Clerk's budget has a statutory increase in Travel as well as Salary. Slack presented the Assessor's budget with an increase in Personal Service for fuel and maintenance and an increase for an additional vehicle. Sally Hulse stated the Visual Inspection budget will be reimbursed back to the County. Hulse stated this is what the County will receive from the Schools, Cities, and Towns for appraisals. Slack stated the General Government budget has a change of the lapsed funds being in Contingencies instead of Capital Outlay. Slack stated the Excise Board budget is flat this year with no change. Kelly Chouteau, Election Board Secretary, stated the Election Board has a statutory increase in Personal Services and her salary and benefits are reimbursed back to the County at 135%. Chouteau stated the Election Board has an increase in M&O for absentee ballots as well as a \$500 increase for the cost of paying Board Members. Chouteau explained the County will get reimbursed for the Board members. Slack presented the insurance budget stating Insurance has gone down, as Worker's Compensation has decreased. Slack presented the County Purchasing Budget stating it has stayed the same where the Information Technology budget has increased due to KellPro, the cloud-based system the County uses. Jerry Roberts presented the Emergency Management budget stating the Emergency Management budget has an increase for raises and \$30,000 in Capital Outlay for the purchase of a rescue boat. Roberts elaborated how Emergency Management was not able to purchase the boat last year for lack of storage. Slack presented the Charity accounts stating no change. Jake Bruno presented the Planning and Zoning budget stating Planning and Zoning has an increase for raises for his office staff, an increase in M&O for the price of goods going up and being in a new building, and the purchase of new computers and printers. Bruno stated there is also an additional increase for the purchase of a new vehicle for the office. Kay Kelley presented the E911 budget stating the E911 Department have an increase in raises as well as an increase in M&O. Jerry Roberts presented the Safety budget stating this is the other half of the Emergency Management budget. Slack stated the County Audit Account has decreased and she is told by the budget maker, Bill Turner, the amount to budget. Piper inquired about the decrease from the prior year. Slack stated 2 audits were complete in the prior fiscal year and there was most likely not so many audits scheduled; so, it would be less than the prior year. Slack stated presented the Free Fair budget stating there was an increase of \$10,000 for additional attractions and new computer equipment. Jerry Roberts stated this past weekend was the most people he has ever seen at the Free Fair since he started. Kelly Pedigo presented the Fairgrounds budget stating the Fairgrounds budget has an increase in Salaries for her position and for needed part-time help. Pedigo stated she took the average monthly bills for last year to determine what to put for the M&O account. Everett Piper stated everyone has seen the improvements at the Fairgrounds and thanked Kelly and Anthony. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Under Citizen's Input, Jerry Butterbaugh stated he was viewing the last page and wondered why the collections are estimated to go down. Sally Hulse stated it is an estimate of previous years based on a 90% collection rate. Slack stated it is a conservative number. Everett Piper stated it is a safe thing to do. Jerry Butterbaugh inquired why the Fairgrounds budget would not be \$150,000 higher. Piper stated the Fairgrounds has a cash account. Butterbaugh inquired why General has a \$350,000 budget for the Personal Service Account when they only spent \$183,824.53 last year. Talburt stated the Board are just getting started shifting things around. Butterbaugh inquired if the public would get an opportunity to view the budget by line item. Robin Slack stated once the budget is approved by the budget maker it will be published in the newspaper.


Charlie Cartwright moved to adjourn. Everett Piper seconded the motion. Piper-yes; Talburt-yes; Cartwright-yes. Motion carried.

Read and approved this 25th day of September 2023.

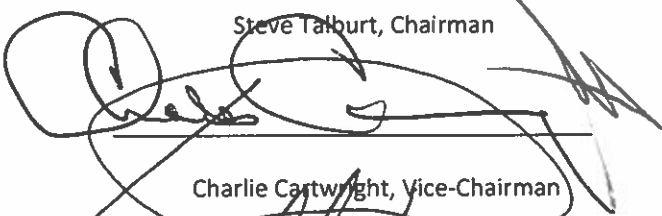
Board of County Commissioners
Osage County, Oklahoma



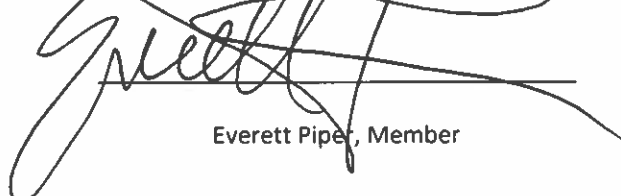
Robin Slack, Osage County Clerk



Steve Talburt, Chairman



Charlie Cartwright, Vice-Chairman



Everett Piper, Member